OFFICE OF THE CHIEF PROCTOR
UNIVERSITY DEPARTMENTS
RAJASTHAN TECHNICAL UNIVERSITY, KOTA

No.: F(30)/CP/RTU/REAP/2026-27/ 2691 Date: 31.07.2026

Direct Admission Guidelines: BBA, BCA and MBA

A meeting of the members of the Admission Committee constituted vide Office Order No. **F(30)/CP/RTU/REAP/2026–27/2343–2347** dated **24. 04. 2026** was held in the Chamber of the Chief Proctor at **3:30 PM** on **31. 07. 2026**.

As per information brocure for admissions to the **BBA, BCA and MBA** programmes was discussed in detail among the members of the Admission Committee. After deliberations, the Committee unanimously resolved that the following guidelines may be issued to the applicants:

1. Eligibility: The information brochures of the RTUBBAP-2026 (BBA and BCA) and MBA are available on the webpage `https://rtupreadmission.sumsraj.com/` under Guidelines and Help Link
2. Preparation of Merit List and priority of Admission as per the information booklet.
3. Fee for Registration for Direct Admission: A non-refundable and non-adjustable fee is payable as following:
   - BBA and BCA: Rs 826/- (700/- +18% GST) as per RTUBBAP 2026.
   - MBA: Rs 1770/- (1500/- +18% GST) as per RTUBBAP 2026.
4. The candidates have to appear in person for getting seat during Direct Admission. Candidates will be called as per availability in seat matrix and be in Merit list.
5. Application for Direct Admission will be accepted ONLY in ON Line Mode. The candidate will need to visit `https://rtu.sumsraj.com/CollegePortal/Student_Direct_Admission/AdmReg_Login.aspx` for participation in Direct Admission. No other mode of application is available.
6. Candidates will be required to Upload photo, signature, X and XII Mark sheets, Caste Certificate (If applicable), EWS Certificate (If applicable), School Leaving Certificate, Migration Certificate, Medical Certificate (format can be downloaded from here) from Registered Medical Practitioner.
7. Upload only clearly readable copies. Scanned copies of photocopies of originals will not be accepted. Similarly, applications with unreadable documents shall also be considered invalid. All such applications are liable for summary rejection. Due to shortage cramped schedule, no further opportunity is possible for updation of such documents. However, pdf of documents downloaded from Digilocker and certified